

Gogama Local Services Board
Monthly Board Meeting – April 12, 2022
Community Centre – 6:30PM

MINUTES

1. **Call meeting to order and roll call**

Daniel Mantha, presiding as Chairperson, called the meeting to order at 6:42PM.

Present

Daniel Mantha – Chairperson
Gilles Veronneau – Vice Chairperson
Andre Jodouin – Board Member
Richard Gravelle – Board Member
Christine Bedard – Secretary Treasurer

Absent with Regrets

Bernard Souliere – Board Member

Members of the public present;

Natalie Gaudette
Sylvie Lemieux
Chad Byce

2. **Declaration of conflict of interest** – As the meeting progresses.

3. **Acceptance of agenda**

The Chairperson asked for a motion to accept the agenda.

The motion to accept the agenda was moved by Andre Jodouin and seconded by Gilles Veronneau.

Motion Carried

4. **Acceptance of minutes**

4.1 March 8, 2022 Meeting

The Chairperson asked for a motion to approve the March 8, 2022 meeting minutes.

Board Member, Richard Gravelle, requested that the Board consider deferring the approval of the March 8, 2022 minutes so that he may have an opportunity to review them.

The Chairperson asked for a motion to defer the March 8, 2022 meeting minutes to the May 10, 2022 meeting.

The motion to defer the March 8, 2022 meeting minutes was moved by Richard Gravelle and seconded by Gilles Veronneau.

Motion Carried

5. **Grants Update:**

5.1 Green Stream – 2nd Intake

The Secretary Treasurer advised the Board that the Board office has received confirmation from the Minister of Infrastructure that their application for the Green Stream 2nd intake grant has been approved. The details of the grant award will be released at a later date once the Minister's office have made the public announcement. The Board is now waiting to receive the Transfer Payment Agreement pertaining to the grant. This grant funding will be used to complete the replacement of water infrastructure piping of phases 2&3 of the project. Phase 1 was completed in fall of 2018.

The Secretary Treasurer also advised the Board that she had contacted Grant Advance, an organization that assists groups with finding grant contribution funders Canada wide.

5.2 Tourism Relief Fund

The Secretary Treasurer advised the Board that the 2nd Phase of application submitted. An email was received on April 11, 2022 requesting additional information.

Proposed estimated project cost -	\$380,000.00	
FedNor contribution -	\$300,000.00	Still to be approved
Community Contribution -	\$ 80,000.00	TBD

5.3 OCIF Formula Base – 2022 Allocation

The Secretary Treasurer advised the Board that the additional forms requested by the Ministry for the 2022 allocation were completed and submitted. Confirmation of receipt was received. The 2022 allocation is expected to be received by end of April 2022.

2022 Allocation - \$100,000.00	confirmed
2023 Allocation - \$115,000.00	confirmed
2024 Allocation - \$130,000.00	confirmed

6. Disbursements:

6.1 Monthly Budget Update

The Secretary Treasurer presented the monthly budget to the Board. She advised the Board that there are no budget concerns at this time. As the Board had no questions related to the budget presentation by the Secretary Treasurer, the Chairperson asked for a motion to accept the budget report.

The motion to accept the monthly budget report was moved by Andre Jodouin and seconded by Richard Gravelle.
Motion Carried

7. Action Items: Old Business

The Chairperson went through the following old action items;

1. Public Beach – NO ACTION REQUIRED

(Conflict declared for Daniel Mantha on discussion)

Proposal from Chamber of Commerce for Board to take over the responsibility of public beach.

Ongoing Update - Item will be presented at a public meeting in the Spring.

2. Gogama Area Boundary Expansion - NO ACTION REQUIRED

(Conflict declared for Bernie Souliere on discussion)

Board proposal to NDMNRF to expand area boundary for fire protection to include extrication.

March 8, 2022 - Update - Item will be presented at a series of public meetings commencing in late Spring of 2022.

3. MNRF Boat Launch – NO ACTION REQUIRED

Proposal from MNRF for Board to take over O&M of public boat launch.

Ongoing Update – Waiting on paperwork from MNRF

4. WTP Pump Failure – ONGOING

(Conflict declared for Richard Gravelle on discussions)

Discussion of communication plan for future emergencies involving drinking water advisories (DWA).

March 8, 2022 - Update – OCWA presented proposed plan and estimated cost.

The Secretary Treasurer advised the Board that she had prepared some information for their review of an auto-dialer system for their consideration. She requested to know if the Board wanted to review the information package at this time or wait until agenda item 8.7.3.

The Board advised they would review the information later in the meeting.

5. Sewer Lift Stations – ONGOING

(Conflict declared for Richard Gravelle on discussions)

Sourcing out providers (quotes and availability) for lifting equipment in the event the lift station pumps need to be lifted out for repairs or replacement.

March 15, 2022 – Email received from Chad Byce (OCWA) – Board review and discussion

The Secretary Treasurer advised the Board that a discussion had taken place between the office and OCWA representative, Chad Byce, following the March 8, 2022 board meeting. Mr. Byce reiterated his conversation with the office for the members of the board. He stated that as the Overall Responsible Operator (ORO), in the event the Board's sewer lift station pumps fail and need to be lifted out for replacement, OCWA would be responsible for overseeing the operations. Mr. Byce advised that this would minimize possible miscommunications and would be more time efficient. Mr. Byce also stated that OCWA did not have an issue with utilizing local contractors at the direction of the Board.

The Board discussed the matter and agreed that any information they sourced out regarding local contractors and/or equipment would be shared with OCWA. The Board agreed that this old action item would be removed from the list.

6. Police Background Checks - ONGOING

(Conflict declared for Bernard Souliere on discussions)

Background checks for volunteer groups.

April 4, 2022 - Update - Recreation Committee – ongoing
Fire Department – ongoing – last two letters were mailed to Fire Department

The Chairperson advised the Board that he was experiencing some difficulties in obtaining a vulnerable sector check and also referenced difficulties expressed by the fire fighters which had been discussed at the previous meeting.

The Secretary Treasurer advised the Board that she would research an online application option for the Board and volunteers. She stated that applying online used to be an option a few years ago but thought the option had been discontinued. She stated she would advise the Board of her findings.

7. Asset Management Plan - ONGOING

Action Plan for future expenses.

March 8, 2022 - Update – revise existing document provide to Board for review when ready

8. TIM002 Fire Cost Recovery - ONGOING

Continued cost recovery of expenses incurred by the Board.

March 8, 2022 - Update – Board to devise action plan to continue discussions with other agencies and/or organizations.

9. Donation Search – ONGOING

Donation letter template drafted and approved.

March 8, 2022 - Update – Board members to provide the office with business contact names/numbers.

10. Community Safety Plan revision - ONGOING

Board updating the community safety plan.

March 8, 2022 - Update – Bernie to provide draft to Board when available. Board Office to follow up on request to Timmins Fire Department to share their document as template.

The Secretary Treasurer advised the Board that a follow up email had been sent to the Timmins Fire Department administration office but no reply had been received as of yet. She stated that she would follow up with the Timmins Fire Chief directly and forward the information to the Board once received.

11. AED renewal/replacement - ONGOING

Battery replacement for Community Centre AED unit to be sent from MSDSB.

April 5, 2022 - Update – Email received from Francois Seguin. They are waiting on stock to arrive.

The Secretary Treasurer advised the Board that the batteries for the AED unit had not been received as of yet despite numerous emails to MSDSB. She stated that Board member, Bernard Souliere, forwarded an emailed response from Mr. Seguin dated April 5, 2022 advising him that the delay in sending the batteries was due to having to wait for stock to arrive.

The Board discussed the matter and directed the Secretary Treasurer to inquire if they could purchase the batteries through the Board's supplier and be reimbursed by MSDSB. The Secretary Treasurer advised she would send the inquiry and advise the Board on the response when received.

8. New Business:

8.1 Administrative Portfolio:

8.1.1 2020-21 Audit

The Secretary Treasurer advised the Board that the onsite portion of the 2020-21 audit was completed on April 7, 2022. The auditor advised he reports no issues or concerns. She stated the Auditor should be ready to present the financial statement to the Board by mid-May. The Secretary Treasurer requested to know if the Board would be opting to have the auditor present to the public person or if the financial statement would be mailed to residents as in the last two previous years.

The Board discussed the matter and agreed, that in light of the community centre hall being rented to Election Canada for the next two months, they opted to communicate the financial statement to the public mailout once again and provide a question/answer period for residents whereas they could send their inquiries to the Board office and a formal written answer would be provided.

The Chairperson asked for a motion to approve the process for public presentation of the Board's 2021-21 financial statements be made via mailout this year.

The motion to approve the process for public presentation of the Board's 2020-21 financial statements be made via mailout this year was moved by Andre Jodouin and seconded by Gilles Veronneau.
Motion Carried

8.1.2 Training

The Chairperson advised the Board that the Secretary Treasurer is requesting the Board's permission to attend two training seminars hosted by Northern College. There is no cost to the Board as she would be attending as a plus one to a paid spot. These training seminars are one day each therefore the office would need to be closed on those days.

The Board discussed the matter and agreed that the Secretary Treasurer will be granted permission to attend the two training seminars to be held on April 21, and April 27, 2022. The office will be closed on those dates and Board member contact information will be posted on the office door in the event there is an emergency.

The Chairperson asked for a motion to approve the Secretary Treasurer's request to attend training seminars on April 21 & 27, 2022.

The motion to approve the Secretary Treasurer's request to attend training seminars on April 21 & 27, 2022 was moved by Andre Jodouin and seconded by Richard Gravelle.
Motion Carried

8.2 Financial Portfolio: NONE

8.3 Garbage Collection/Disposal Portfolio: NONE

8.4 Fire Protection Portfolio:
(Conflict declared for Bernard Souliere on fire protection discussions)

8.4.1 OFMEM Inspection – Update

Fire Safety Plan – Due March 21, 2022

The Secretary Treasurer advised the Board that a new extension for the Fire Safety Plan was extended to the Board by the OFMEM, the new due date is April 24, 2022.

The Board was advised that all related documents have been provided to the Board's Business Consultant along with contact names and numbers of OFMEM officials should she require assistance or clarification.

As the Business Consultant was present at the meeting, she advised the Board that she was actively working on the project.

8.4.2 Nursing Clinic

The Chairperson advised the Board that the new fire rated door for the Nursing Clinic's service was ordered on March 15, 2022. It is anticipated that the door should arrive at Canada Glass and be ready for pick up by end of April 2022. OFMEM have been made aware.

The Board discussed the matter and agreed that the Secretary Treasurer send a work order to I Do Construction in preparation for the need to have the door installed once it arrives.

The Chairperson asked for a motion to approve I Do Construction to perform the work of installing the door once it arrives.

The motion to approve I Do Construction to perform the work of installing the door once it arrives was moved by Andre Jodouin and seconded by Daniel Mantha. Motion Carried

8.4.3 GLSB/GD Communications

The Secretary Treasurer advised the Board that the Fire Protection Portfolio Board member, Gilles Veronneau, had requested, in advance, that the following Fire Protection items be added to the agenda for discussion:

8.4.3.1 Linde Account

The Fire Chief has requested clarification on the Linde account set up.

8.4.4 Gogama Fire Department (GFD) Audit

The Secretary Treasurer shared with the Board, information from the auditor regarding the Gogama Fire Protection Team (GFPT) bank account that still remains unresolved;

Audit: As the GFPT bank account was a known used bank account for the fire department prior to the Board setting up the GFD bank account, the GFPT (corporation) must provide the Board with a letter and attached proof that the bank account was zeroed out completely. Although most of the funds were transferred in September/October 2021, there remained a small amount that was left there for monthly banking fees. The GFPT will need to provide proof that there isn't anything left. A legal letter will need to be drafted and served on the corporation's last known president.

The Board discussed the matter and Board member, Richard Gravelle, requested that he be allowed to discuss the matter with the corporation's last known president, Edward Benson, prior to moving to legal action.

The Board agreed to allow Board member, Richard Gravelle, to see if he could resolve the matter with the corporation first.

The Chairperson asked for a motion to approve that Board member, Richard Gravelle, speak with the corporation's last known president on the matter.

The motion to approve that Board member, Richard Gravelle, speak with the corporation's last known president on the matter was moved by Richard Gravelle and seconded by Daniel Mantha. Motion Carried

8.4.5 Fire Department Email Address

The Secretary Treasurer advised the Board that in December 2018, the Board had approved that an email address be set up for the Gogama Fire Department's use whereas the Board would maintain administrative permissions on the email address in the event that there was ever a change in Fire Chief. This process was established so that the historical emailed correspondence by the Fire Department could be passed on from Fire Chief to Fire Chief without interruption. In the event of a change in Fire Chief or Deputy Fire Chief, the Board office would be able to change the password and provide email access to the new Chief.

The new email address was provided to the former Fire Chief, however, it was never set up or used. On April 8, 2022, the email Board approved GFD email address was provided to the Fire Chief and Deputy Fire Chief via email. The approved email address is GFD@bellnet.ca. This email address will provide the Fire Chief with all Northern911 dispatch call reports and should be used by the department for all correspondence moving forward.

8.4.6 Fire Department Monthly Bank Statements

The Secretary Treasurer advised the Board that all monthly bank statements for the GFD bank account up to February 2022 has been provided to either the Fire Chief or Deputy Fire Chief. The latest monthly bank account statement including supporting documentation was mailed to the Fire Department on April 7, 2022.

8.5 Library Portfolio:

8.5.1 Kitchenette Removal

The Secretary Treasurer advised the Board that the Board's request for cost sharing of the project was presented to the Librarians for consideration. The Librarians have advised they do not have the funds to cost share the project and are requesting that the Board still consider their request to move ahead with the project.

The Board discussed the matter and requested that the Secretary Treasurer follow up with I Do Construction on obtaining a quote for the work so that they may review the cost before making a final decision.

8.5.2 Letter from Librarian

The Chairperson advised the Board that the Librarians has submitted a letter to the Board asking them to consider covering the cost of their upcoming JASI invoice of \$611.89. This invoice is for the annual subscription to the program that allows them access to a shared database that holds all library books available in northern Ontario. This program also includes a book check in/out electronic system and allows the Library to participate in the lending library program.

The Library stated that due to the global pandemic restrictions over the course of the past two years, they have been unable to do any type of fundraising including not being able to roll out their annual Spirit Calendar fundraiser as their calendar printing company had closed its doors last year.

The Board discussed the matter and asked the Secretary Treasurer if the grant funding the Library had received last year for telecommunication and internet based equipment and programs would allow the JASI expense as an eligible expense. The Secretary Treasurer stated she would review the grant's eligibility criterion and advise them.

8.5.3 Requests from Librarians (added to agenda by Library Portfolio Board Member)

Board Member, Richard Gravelle, advised the Board that the Librarians had requested a meeting with himself and the Chairperson back in December requesting that the Board provide them with the Library's monthly bank account statement, a missing receipt related to their Spirit Calendar fundraiser from 2019 and a monthly budget report.

The Secretary Treasurer advised the Board that Librarian, Sue Primeau, had brought these requests to the Board Office's attention on numerous occasions and had been provided the following responses;

- **Library monthly bank account statements**

In 2020, the Board had approved the Secretary Treasurer to open bank accounts for the Gogama Fire Department, Gogama Public Library and Gogama Recreation Committee at the request of the Secretary Treasurer.

It was proposed that having these revenues and expenses kept separate from the Board's Operating bank account would be easier for auditing purposes.

Due to the global pandemic, several agencies and organisations transitioned their employees to work from home. This made the otherwise simple process of opening a bank account an extremely difficult and much longer process.

The opening of new bank accounts was prioritized and the Gogama Fire Department account was opened first. This process took almost 8 months to complete.

Currently, the Board is yet to open an account for the Gogama Public Library and the Gogama Recreation Committee therefore, there are no monthly bank statements to provide the Librarians as the bank account has yet to be opened.

- **2019 Spirit Calendar receipt**

The Gogama Public Library has held an annual Spirit Calendar fundraiser for many years now. The fundraiser typically begins in late fall and concludes in December or January whereas the Library turns in their proceeds from the fundraiser to the Board office along with their receipts for expenses and their fundraiser report.

In the following months, the Secretary Treasurer reviews the report and reconciles it. Once signed off, a copy of the report, along with all revenue and expense receipts is provided to the Librarians for their files. The Librarians acknowledge they have received their copies of their fundraiser reports.

The Librarians advised the Board that they are missing a revenue receipt for their 2019 Spirit Calendar fundraiser. The Secretary Treasurer advised Librarian, Sue Primeau, that she would need to go look through the archived files to find the original report and locate the receipt in question. The Secretary Treasurer advised Librarian, Sue Primeau, that it may take some time.

- **Monthly Budget Statements**

Librarian, Sue Primeau, has been requesting a copy of the Library's monthly budget and expenditures report in order to see how much money the Library had left over. The Secretary Treasurer consulted the Board's QuickBooks on several occasions and verbally advised the librarian of the approximate funds left in each library sub-account.

In February 2022, the librarians requested a copy of the library monthly budget report and were advised that until the audit was completed and financial statements approved, the information provided would not be accurate as some expenses and revenues still needed to be moved around by way of journal entries provided to the Board Secretary Treasurer by the auditor.

The Secretary Treasurer advised both, the Librarians and the Board that the final journal entries from the Auditor are expected to be received by end of May 2022 and a monthly budget report can be expected shortly thereafter.

8.6 Recreation Portfolio:

8.6.1 Manager Custodian monthly report

(Conflict declared for Andre Jodouin on Manager Custodian discussions)

The Chairperson advised the Board that the Manager Custodian reports no issues.

8.6.2 Jack Township Electric (JTE)

The Secretary Treasurer advised the Board that Mr. Ron Kirby has formally notified the Board office that his new company, Jack Township Electric (JTE), is now operational. He has put forward his rates and has advised that he is interested in doing electrical work for the Board should they require. He is fully licenced and has provided his liability certificate.

8.6.3 Hwy 144 rehabilitation project

The Secretary Treasurer advised the Board that Aecon Infrastructure is the successful bidder for the Hwy 144 rehabilitation project that will commence this Spring. This project is estimated to be approximately 2.5 yrs in duration.

Aecon has reached out to the Board office requesting permission to rent a portion of the community centre parking lot to set up a mobile office trailer. This trailer will require hydro hook up. Aecon would take the necessary steps and cost to perform required locates, engage a certified electrician and equipment operator to dig for the installation of an electricity cable to the community centre.

It is proposed that the mobile office can be set up in the far corner of the parking lot near the log cabin. This would reduce the wear and tear on the parking lot as well as not impair traffic in and out of the community centre. Aecon has requested a quote from JTE for the hydro hook up.

The Board discussed the matter and agree that the parking lot area can be rented to Aecon and will review the specifics once more definite arrangements/requirements are discussed later in the week.

8.6.4 Community Centre Hall Rental

The Secretary Treasurer advised the Board that beginning April 25, 2022 to June 21, 2022, the Community Centre hall, kitchen and washrooms have been rented to Elections Canada to facilitate advanced polls and voting day. All required paperwork has been signed and liability certificates are on file.

During this time, there will be no access to the community centre hall by anyone other than the Board office and Elections Canada in order to protect the integrity of the ballot boxes that will be onsite for the duration. Elections Canada will not be requiring custodial services and the doors will be locked and alarmed during off hours and only accessible by the lessee and Board office in the event the mechanical room needs to be accessed.

Board Meetings

The Secretary Treasurer advised the Board that the Board meetings of May 10th and June 14th would need to be held via teleconference due to the hall rental and posters will be put up with the teleconference number so that members of the public may attend.

Covid 19 Clinic

The Secretary Treasurer advised the Board that Centre de Sante Communautaire will be hosting another covid 19 clinic in the hall on April 22nd. They will be providing 1st, 2nd and booster shots.

The Chairperson stated he had not seen any posters on the matter and requested that the Secretary Treasurer follow up with the Nursing Clinic to confirm if the vaccination clinic was still scheduled as discussed.

8.7 Water/Sewer Portfolio:

(Conflict declared for Richard Gravelle on water/sewer discussions)

Board member, Richard Gravelle, declared his conflict regarding the following water/sewer portfolio agenda items and left the meeting at 8:00PM.

8.7.1 C of A Lagoons

The Chairperson advised the Board that he had placed several calls to various representatives of the Ministry of Environment, Conservation and Parks (MECP) in the past few weeks and was able to reach a supervisor in Sudbury that put him in touch with the representative that had been involved in this process back in 2017. Although MECP have stated that they are currently short staffed, they will accommodate a meeting between the Board, Kresin Engineering, Ontario Clean Water Agency and

themselves in order to finalize the Board's request to submit an application to increase the lagoon capacity to its maximum. This will allow the Board to be able to consider and grant new connection requests.

The meeting between GLSB/Kresin/OCWA/MECP – to be scheduled by end of April 2022.

8.7.2 OCWA Agreement negotiations

Ontario Clean Water Agency (OCWA) have provided the Board with a final draft agreement for review and consideration. The OCWA contract with the Board is scheduled to end December 31, 2022.

At this time, the Chairperson invited Ms. Sylvie Lemieux, Business Development Manager, and Mr. Chad Byce, Senior Operations Manager from OCWA to the table to commence final discussions. Mr. Eric Nielson, Regional Manager, joined the group via telephone.

Ms. Lemieux re-iterated the changes previously presented to the Board at the last meeting and asked whether the Board had any questions regarding the final draft that had been sent to them earlier in the week.

Once all questions were asked, the Chairperson asked for a motion to approve the retention of Ontario Clean Water Agency as the Board's water and sewer Operations and Maintenance Contractor of record.

The motion to approve the retention of Ontario Clean Water Agency as the Board's water and sewer Operations and Maintenance Contractor of record was moved by Andre Jodouin and seconded by Gilles Veronneau. Motion Carried

In their proposal, OCWA had extended two options for the Board: a 5-year renewal term and a 10-year renewal term. The Board discussed the matter of term options and agreed that the 10-year term was the most cost-effective choice.

The Chairperson asked for a motion to accept OCWA's offer of a 10-year term contract commencing January 1, 2023.

The motion to accept OCWA's offer of a 10-year term contract commencing January 1, 2023 was moved by Gilles Veronneau and seconded by Andre Jodouin. Motion Carried

Mr. Nielson, Ms. Lemieux and Mr. Byce extended their thanks to the Board for once again putting their trust in OCWA to continue to operate and maintain the Board's water/sewer systems and advised the Board that the approved and accepted final draft agreement would be sent to OCWA's corporate office for signatures and would be sent to the Board for the final execution as soon as possible.

8.7.3 Drinking Water Advisory public communication services – DialMyCalls

The Secretary Treasurer provided the Board with a hard copy of the information on the DialMyCalls service including annual cost. The information had been forwarded to the Board via email in March 2022 for preliminary review.

Board members present at the meeting agreed that the service was the most viable and cost-effective solution to effectively deliver notification of Drinking Water Advisories to the community.

The Chairperson asked that the Secretary Treasurer reach out to Board member, Bernard Souliere, for his input on this service and should he be in favor, move forward with the subscription purchase and mailout poster.

The Chairperson asked for a motion to defer the final decision of the subscription purchase for DialMyCalls until Board member, Bernard Souliere, can provide his input.

The motion to defer the final decision of the subscription purchase for DialMyCalls until Board member, Bernard Souliere, can provide his input was moved by Andre Jodouin and seconded by Daniel Mantha. Motion Carried

9. Deputations or Delegations or Discussions from the floor

The Chairperson opened the floor to questions from the public.

The following questions and feedback were provided to the Board by member of the public in attendance, Natalie Gaudette;

1. It is my understanding that the cost for auditing includes having the auditor come onsite, once to perform the audit, once to present the financial statements to the Board and then a third time to present the approved financial statements to the public. Since this will be the third year whereas the auditor does not present the approved financial statements to the public, is there a cost savings for the Board?

Answer: The Secretary Treasurer advised that such a cost savings was not discussed last year when the auditor presented the financial statements to the Board via videoconferencing. She stated that, with the Board's permission, she would reach out to the auditor and inquire.

2. I would like to provide some feedback on the Board's discussion of the letter received by the Librarians requesting the Board's financial support for their upcoming invoice from JASI as their fundraising efforts were down to zero during the global pandemic restrictions.

I would suggest that the Librarians could perhaps mimic the Board's efforts in fundraising by requesting donations via letter. This could be an effective way of fundraising until in-person fundraising events can be held once again.

Answer: The Board thanked Ms. Gaudette for her suggestion and directed the Secretary Treasurer to forward this information to the Librarians.

3. In reference to the Board's deliberations regarding costing out hydro usage for Aecon's mobile office, might I suggest that the Board inquires with Hydro One whether there is some kind of technology that can measure the use of hydro by the mobile office?

Answer: The Secretary Treasurer advised that, with the Board's permission, she can reach out to Hydro One to inquire whether a meter can be installed between the mobile office and the community centre so that an accurate billing can be included in the rental agreement.

4. Can I ask that the Board's manager custodian make the necessary changes to the clocks in the community centre hall so that it reflects the proper time due to daylight savings time?

Answer: The Chairperson apologized for the oversight and made the time change to the clock in the hall immediately.

10. Adjournment

As there is no further Board business to discuss, the Chairperson asked for a motion to adjourn the meeting.

The motion to adjourn the meeting at 9:00PM was moved by Gilles Veronneau and seconded by Andre Jodouin.

Motion Carried



Christine Bedard – Secretary Treasurer



Daniel Mantha - Chairperson