

Gogama Local Services Board
Special Board Meeting – October 16,2023
Community Centre – 6:00PM

MINUTES

1. **Call meeting to order and roll call**

Lisa Fortin, presiding as Chairperson, called the meeting to order at 6:07PM.

Present

Lisa Fortin – Chairperson
Pete Corbiere – Vice Chairperson
Mark Legary – Board Member (arrived at 6:26PM)
Mark Smith – Board Member
Edmond Chenier – Board Member
Christine Bedard – Secretary Treasurer

Absent with Regrets

Members of the public;

Rachelle Minarik
Pawel Krolikowski
Mike Cooper
Gisele Constantin
Andre Jodouin
Marc Constantin

2. **Declaration of conflict of interest**

As the meeting progresses.

3. **Acceptance of agenda – Changes, additions and/or deletions**

The Chairperson asked for a motion to accept the agenda if there were no changes, additions and/or deletions.

The motion to accept the agenda was moved by Lisa Fortin and seconded by Pete Corbiere.

Motion Carried

4. **Acceptance of minutes**

The Chairperson advised the Board that the following meeting minutes drafts will be prepared for the November 9, 2023 meeting for review and approval by the Board;

- **September 29, 2023 special meeting minutes** (hand off from old Board to new Board)
- **October 5, 2023 meeting minutes** (1st meeting of new Board)
- **October 16, 2023 special meeting minutes** (1st Budget meeting)

The motion to defer the approval of the minutes of the previously held meetings up to and including this evening's meeting minutes to the November 9, 2023 meeting was moved by Mark Legary and seconded by Lisa Fortin.

Motion Carried

5. **Board Annual Meeting Schedule**

The Chairperson advised the Board that, as discussed and deferred at the October 5th meeting, the Northern Services Board Act (NSBA) outlines that the Board must hold a minimum of 12 meetings per annum.

The Board discussed the matter and agreed that the schedule of meeting dates would be as follows and all meetings would commence at 6:00PM;

December 14
March 14
June 13
September 5

January 18
April 4
July 18

February 22
May 9
August 22

6. **MND Board Training**

The Board discussed some dates and agreed that October 26 or November 9, 2023 at 1:00PM would work for them.

7. **Water/Sewer Portfolio:**

7.1 **Drinking Water Advisory Order (DWA) of October 9, 2023 Debrief**

The Board discussed the matter.

OCWA addressed the following:

- This loss of pressure was investigated by OCWA and found to be due to a power surge that tripped the breaker to the Water Treatment Plant building causing the pumps to come to a halt.
- The transfer switch panel malfunctioned causing the back up generator to not start.
- The back up power supply did not force an alarm to be communicated to OCWA's OIT on call.

8. **2023-2024 Secretary Treasurer Appointment**

The Chairperson advised the Board that following Special Board Meetings of the Board held on October 10, 11 & 12, 2023;

It was agreed that the Secretary Treasurer appointment for the fiscal year of 2023-2024 be appointed to Christine Bedard. The motion was moved by Lisa Fortin and seconded by Mark Smith. Motion Carried

8.1 **2023-24 By-Laws**

The following by-law will be drafted for Board review and approval;

- **By-Law 2023-2024-3 – Appointment of Secretary Treasurer**

9. **Disbursement:**

9.1 **1st Budget meeting – 2023-24 Budget**

The Secretary Treasurer provided the Board with copies of the individual Board budgets and the Board made decisions on their budgets.

The Secretary Treasurer requested that the Board approve an additional 15 hours of extra hours to work the budget numbers in time for their next budget meeting on October 30, 2023.

The Chairperson asked for a motion to approve an additional 15 hours of extra hours for the Secretary Treasurer so that she may work the budget numbers in time for their next budget meeting on October 30, 2023.

The motion to approve an additional 15 hours of extra hours for the Secretary Treasurer so that she may work the budget numbers in time for their next budget meeting on October 30, 2023 was moved by Lisa Fortin and seconded by Mark Legary. Motion Carried

The Secretary Treasurer advised the Board that she would have a proposed draft budget ready for their review and approval for the next budget meeting scheduled for October 30, 2023 at 3:00PM.

10. Deputations or Delegations or Discussions from the floor

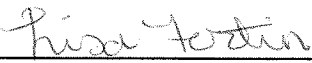
The Chairperson asked the Board if they had any deputations, or delegations or additional discussions. The Board advised that they did not. The Chairperson opened the discussions to the floor.

11. Adjournment

The Chairperson adjourned the meeting at 10:00PM.

Vice Chairperson, Pete Corbiere moved to adjourn and Board Member, Mark Legary seconded the motion to adjourn the meeting at 10:00PM.

Christine Bedard – Secretary Treasurer



Lisa Fortin - Chairperson