

Gogama Local Services Board
Monthly Board Meeting – July 10, 2023
Community Centre – 6:30PM

MINUTES

1. **Call meeting to order and roll call**

Daniel Mantha, presiding as Chairperson, called the meeting to order at 6:41PM.

Present

Daniel Mantha – Chairperson
Gilles Veronneau – Vice Chairperson
Andre Jodouin – Board Member
Lisa Fortin – Board Member
Paul Gignac – Board Member

Absent with Regrets

Members of the Public attending – None

2. **Declaration of conflict of interest** - As the meeting progresses.

3. **Acceptance of agenda**

The Chairperson asked for a motion to accept the agenda.

The motion to accept the agenda was moved by Andre Jodouin and seconded by Gilles Veronneau.

Motion Carried

4. **Acceptance of minutes**

4.1 **Acceptance of June 1, 2023 meeting minutes**

The Chairperson asked for a motion to accept the June 1, 2023 meeting minutes.

The motion to accept the June 1, 2023 meeting minutes was moved by Lisa Fortin and seconded by Andre Jodouin.

Motion Carried

5. **New Business:**

5.1 **Administrative Portfolio:**

5.1.1 **Northeastern Ontario LSB Engagement with Emergency Management Ontario**

The Secretary Treasurer advised the Board that on June 7, 2023, the Board was invited to attend a virtual conference with representatives of the Emergency Management Ontario group (PEOC). She advised that the meeting was very similar to the meeting the Board had had with the Office of the Fire Marshal's Risk Management Assessment group three years ago and was confirmed that they are working in conjunction with OFMEM on Emergency Management for rural communities.

In attendance was;

Courtney Askin – TSB
Hannah Bourret – TSB
Ben Shannon – TSB
Dominique Marlow – MND
Melanie Mayer – MND
Heather Nichols – Rainbow County LSB
Christine Bedard – Gogama LSB

The goal of this meeting was to discuss and collect community-specific information related to what types of emergencies our communities have encountered in the past such as ice storms, power outages, floods, wildfires, ect...

Emergency Management Ontario recognizes that rural communities located in unorganized townships do not have the authorized ability to declare emergencies for the purpose of securing federal or provincial dollars to assist with their emergencies (for example, the TIM002 fire of 2019). For these reasons, this initiative will serve to expand emergency management capacity, increase local support and establish approaches to these emergencies.

This project will have a three-pronged approach;

1. One window/outlet for all communities

As the one window for provincial emergency management coordination, Emergency Management Ontario will proactively work with municipalities, indigenous partners, provincial ministries, the federal government, organizations supporting vulnerable populations and other partners to coordinate and facilitate preparedness, information sharing and proactive emergency supports.

2. Proactive planning and approach (this phase to be completed by end of fiscal year)

Emergency Management Ontario will enhance data, knowledge and analytic capacity to enable proactive planning and monitoring of potential emergencies province-wide to prepare for and respond to emergencies including flooding and wildland fires. The government will use technology to collect and share information to proactively identify needs, gaps, trends and issues to strengthen emergency management preparedness, mitigation and response in the province.

3. Practiced and prepared emergency response

The government will launch a Provincial Exercise Program which will be a multi-year plan to exercise, test and strengthen multi-sector emergency plans and whole-of-government emergency response and assist in delivering on their local emergency management responsibilities and ensure that all provincial emergency response plans are up-to-date.

PEOC advised that the OFMEM risk Management Plan and Emergency Management will, at one point, amalgamate into a partnership to better aid rural communities.

Both, the Rainbow County LSB and Gogama LSB shared information such as population, demographics of the population, mapped distances to nearest city centres, shared challenges with importing materials and/or supports during emergencies, shared past experiences with emergencies such as wildfires, flooding and ice storms as well as shared their challenges with their limited powers and authorities as it relates to such emergencies.

It is expected that other information-sharing type calls such as this will continue during this fiscal year as Emergency Management Ontario prepares to move into the next phase of the project.

5.1.2 Infrastructure Ontario

The Secretary Treasurer advised the Board that the Office received a phone call from a representative at Infrastructure Ontario wishing to discuss the "Heritage Properties" in Gogama. After further discussion with the representative, Infrastructure Ontario is requesting to know if the community of Gogama has heritage interest in the OPP detachment on Low Ave in Gogama.

The Ontario Heritage Act and its regulations (Ontario Regulation 9/06 and Ontario Regulation 10/06) provide criteria that municipalities and the province must use for determining cultural heritage value or interest of properties. For instance, these are some of the criteria from Ontario Regulation 9/06

- The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community.

- The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.

IO is interested in finding out if Gogama considers the OPP detachment to potentially have heritage value that may meet one or more criteria from Ontario Regulation 9/06. Essentially, is the property considered to be an important heritage structure and for what reasons. IO is also requesting to know if the Board can provide any information on properties currently considered to have cultural heritage value or interest in Gogama, as that would be most useful.

Infrastructure Ontario have been advised of the Gogama Local Services Board's mandate and clarified that this relates to providing services to the community. They were further advised that the Gogama Chamber of Commerce may be in a better position to speak to Heritage Properties, however, it is still unclear as to why Infrastructure Ontario is making the inquiry. The question was asked: "Does IO intend to turn the properties over to an entity or group of Gogama if such a group expresses a heritage interest in the property and what does that entail?" No answer has yet been provided.

5.2 Financial Portfolio:

5.2.1 HST Rebate

The Secretary Treasurer advised the Board that the HST rebate cheque has been received.

5.3 Garbage Collection/Disposal Portfolio:

(Conflict declared for Lisa Fortin on Garbage Collection/Disposal discussions)

5.3.1 Garbage Collection Issues

For privacy reasons, no address or names will be discussed.

Based on the information provided to the Board by the contractor, which was reviewed at the last meeting, the Secretary Treasurer provided the Board with a draft letter to one the residents for review and approval.

The contractor has reported that one business garbage shed, that was previously reported as a health and safety concern, remains unventilated creating an infestation of maggots and high levels of methane generated from the stored garbage. The contractor is requesting to know whether the Board intends to address the matter. In an email to the Board dated July 4, 2023, the contractor advised that should the matter not be resolved by the following garbage collection day, July 10, 2023, they may not be picking up garbage from this business until this matter is rectified due to health & safety concerns that this poses to their workers.

The Board discussed the matter and reviewed the draft letter and approved the letter to be sent immediately.

The Chairperson asked for a motion to approve the draft letter to the resident in question.

The motion to approve the draft letter to the resident in question was moved by Gilles Veronneau and seconded by Andre Jodouin.

Motion Carried

5.4 Fire Protection Portfolio:

5.4.1 Fire Chief Monthly Report

The Secretary Treasurer advised the Board that on July 6, 2023, the Fire Chief contacted the office to advise that the fire hall main building was hit by an infestation of moths. This is the second year this has happened and last year, the Fire Department spent the better part of a week cleaning the inside of the fire hall which included detailing the trucks, suits and all lockers.

This year, the Fire Chief is requesting that the Board attend the fire hall to see the level of mess this creates and are requesting that the Board get a pest control unit to attend the fire hall to spray and clean up.

On Thursday, the Board office contacted Orkin pest control. They advised that they had a representative in the community but he would not be able to spray because it was raining. They advised that they cannot spray the inside of the building with the chemicals but can do the outside of the building which would minimize the number of insects attracted to the inside of the building. This is slated to occur on Thursday, July 13, 2023.

In Gilles' absence, Andre and the Secretary Treasurer attended the Fire Hall on July 6th and took pictures. It is recommended that Orkin be retained to spray the outside of the main fire hall building annually, during the third week of June. It is also recommended that the maintenance contractor attend the fire hall to take measurements of the man-door and order a replacement. The maintenance contractor can also have a look at the siding and parging on the outside of the building and also the cement floor of the main bays as they are cracking to provide a quote for repair work if possible. It is also recommended to contact a bay door contractor to quote the sealing of the bay doors that will stop insects for gaining entry into the building.

The Secretary Treasurer advised the Board that Board Member, Andre Jodouin, had suggested employing a few youths, supervised by him, to perform the clean up work at the fire hall. The Fire Chief requested that, due to the Board's continued insistence of liability coverage, that the Board office have a discussion with the insurance company to ensure that should an injury occur, the fire department not be held liable.

A telephone conversation with NFP representative, Tanya Gourley, took place earlier this afternoon whereas we discussed the moth infestation as well as the Orkin spraying and the Board's plans to get one or more youth volunteers to clean the inside of the main fire hall bays. She stated that the Board's liability insurance would cover any damage or injury to third parties caused by the youth(s) volunteer(s) the same as when youths perform volunteer tasks in return for volunteer community hours. She states that personal injuries to these youths are waived by way of signing a waiver drafted by the Board outlining any personal injury while performing volunteer duties. Specifics were emailed to Gilles in advance of the meeting and an email was sent to the GFD email address, copying Gilles of the status.

The Chairperson asked for a motion to approve the Secretary Treasurer to set Orkin Pest Control up as a vendor and arrange for the annual spraying of the Fire Hall main building.

The motion to approve the Secretary Treasurer to set Orkin Pest Control up as a vendor and arrange for the annual spraying of the Fire Hall main building was moved by Daniel Mantha and seconded by Lisa Fortin.

Motion Carried

The Chairperson asked for a motion to approve the maintenance contractor to quote the required repairs to the main fire hall building including the measuring, ordering and replacement of the man door.

The motion to approve the maintenance contractor to quote the required repairs to the main fire hall building including the measuring, ordering and replacement of the man door was moved by Lisa Fortin and seconded by Daniel Mantha. Motion Carried

The Chairperson asked for a motion to approve the Secretary Treasurer to source out a bay door company to attend the main fire hall building to quote any repairs needed to ensure the doors are properly sealed.

The motion to approve the Secretary Treasurer to source out a bay door company to attend the main fire hall building to quote any repairs needed to ensure the doors are properly sealed was moved by Daniel Mantha and seconded by Paul Gignac. Motion Carried

The Chairperson asked for a motion to approve the expense of up to \$150.00 per youth for two youths to assist with the clean up of the main fire hall building as per the Fire Chief's request.

The motion to approve the expense of up to \$150.00 per youth for two youths to assist with the clean up of the main fire hall building as per the Fire Chief's request was moved by Andre Jodouin and seconded by Daniel Mantha. Motion Carried

5.4.2 Monthly Bank Statement

The Secretary Treasurer advised the Board that the June transactional bank statement was emailed to the GFD email address on July 10, 2023.

5.5 Library Portfolio:

(Conflict declared for Lisa Fortin on Library discussions)

5.5.1 Work Order change request

The Secretary Treasurer advised the Board that Librarian, Sue Primeau, has advised the Board Office that they want to have the maintenance contractor do the finishing work of the corner where the kitchenette was. At the last meeting, the Board was advised that the Librarians had decided to put up wallpaper in lieu of the finishing work. They seem to have had a change of heart and would like the Board to approve the maintenance contractor to do the work once again.

The Chairperson asked for a motion to approve the work order to be re-issued to the maintenance contractor for the minor work to be completed at the Library.

The motion to approve the work order to be re-issued to the maintenance contractor for the minor work to be completed at the Library was moved by Daniel Mantha and seconded by Paul Gignac. Lisa Fortin abstained from the vote due to declared conflict. Motion Carried

5.6 Recreation Portfolio:

(Conflict declared for Andre Jodouin on Manager Custodian discussions)

5.6.1 Manager Custodian monthly report

Board Member, Lisa Fortin advised the Board that the monthly inspection with the Manager Custodian will be taking place on Thursday, July 13, 2023. Currently, there are no issues to report.

5.6.2 Maintenance Contract

The Secretary Treasurer advised the Board that the Maintenance contractor was unable to complete the clinic flooring work order as scheduled as the materials supplier did not receive the flooring. The work order will be re-issued for some time in August once the supplier confirms the materials are in.

5.6.3 Food Handling Course – Update

The Secretary Treasurer advised the Board that the Food Handling Course certificates were dropped off at the Board office last week. All recipients have received their certificates and copies were made for the Board's files.

5.6.5 Canada Day 2023

The Secretary Treasurer advised the Board that the 2023 Canada Day event was held as planned on July 1, 2023. The Gogama Fire Department held their community BBQ as planned and the rest of the event rolled out with minimal issues. Unfortunately, due to not having enough sign ups for the horseshoe and cribbage tournaments, these events were unable to move forward.

The Recreation Committee estimates that the event was attended by approximately 300 people throughout the day. Thank you to Board Members, Andre Jodouin, for doing security throughout the day, Gilles Veronneau for helping with set up and security throughout the day and Daniel Mantha for being willing to moderate the horseshoe tournament even though it did not take place as planned. Proceeds from the event came in at \$1731.00.

5.7 Water/Sewer Portfolio:

5.7.1 Lift Station Pump (Hazel)

The Secretary Treasurer advised the Board that OCWA has reported that the Hazel Street lift station pump is emanating noise. They surmise it is a problem with bearings. As the Board has a spare pump, OCWA is requesting that the following be approved;

Quote 1: lift out pump and replace with spare - \$4048.01

Quote 2: lift out pump, replace with spare, send old pump to xylem for refurbishing and back - \$17,495.60

The cost of a new pump is \$80,000.00

The Board discussed the matter and agreed that if OCWA feels that the current pump can be refurbished, this would be the most cost-effective way to resolve the matter.

The Chairperson asked for a motion to approve quote #2 from OCWA in the amount of \$17,495.60.

The motion to approve quote #2 from OCWA in the amount of \$17,495.60 was moved by Daniel Mantha and seconded by Andre Jodouin. Motion Carried

6. Deputations or Delegations or Discussions from the floor

6.1 Recreation Committee Call to Volunteers Poster

Board Member, Lisa Fortin, requested to know when the Board Office would have the Call to Volunteers poster ready for review/approval/posting as the matter had been discussed for some time now.

The Secretary Treasurer reminded the Board that although she has informally discussed the new proposed change with a member of the Recreation Committee who appears to be in favor of the new changes, the Board has not yet met with the current committee members in a formal meeting.

The Board discussed the matter and agreed that a poster would be drafted and ready for review as soon as possible. If the draft poster is ready before the next meeting, the Secretary Treasurer will send it via email for approval. It was agreed that the Vulnerable Sector Background checks are due for renewal from the existing committee members and all new volunteers would need to provide the necessary information for the Board letter for their background checks and all volunteers would report directly to the Board.

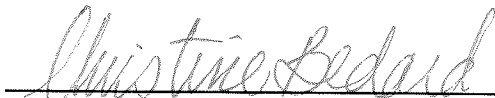
The Chairperson asked for a motion to approve a mailout of the Recreation Committee Call to Volunteers poster.

The motion to approve a public mailout of the Recreation Committee Call to Volunteers poster was moved by Gilles Veronneau and seconded by Lisa Fortin. Motion Carried

7. Adjournment

Having no additional new board business to discuss, the Chairperson asked for a motion to adjourn the meeting.

The motion to adjourn the meeting at 8:45PM was moved by Paul Gignac and seconded by Lisa Fortin. Motion Carried



Christine Bedard – Secretary Treasurer



Daniel Mantha - Chairperson