

Gogama Local Services Board  
Special Board Meeting – December 6, 2022  
Community Centre – 6:30PM

MINUTES

1. **Call meeting to order and roll call**

Daniel Mantha, presiding as Chairperson, called the meeting to order at 6:30PM.

**Present**

Daniel Mantha – Chairperson  
Gilles Veronneau – Vice Chairperson  
Andre Jodouin – Board Member  
Paul Gignac – Board Member  
Lisa Fortin – Board member  
Christine Bedard – Secretary Treasurer

**Absent with Regrets**

No members of the public present.

2. **Declaration of conflict of interest** – As the meeting progresses.

3. **Acceptance of agenda**

The Chairperson asked for a motion to accept the agenda.

**The motion to accept the agenda was moved by Andre Jodouin and seconded by Lisa Fortin.**

**Motion Carried**

The Chairperson turned the floor over to the Secretary Treasurer to take the Board through the draft 2022-23 Proposed Budget.

4. **Disbursements:**

**4.1 2022-23 Proposed Budget – 1<sup>st</sup> Draft**

As requested, the Board's 2022-23 Proposed Budget 1<sup>st</sup> Draft has been prepared for the Board's review, discussion and approval.

The Secretary Treasurer advised the Board that this year's budget proposes the following changes;

**Water User Fee**

**No increase**

Although the cost of basic services and the increased cost of consulting fees for OCWA should have shown an increase in user fees for the new fiscal year, the additional influx of the OCIF Formula Base Grant dollars has provided the Board with a reprieve causing no increase in the water user fees this year. The Secretary Treasurer pointed out that the budget includes for two water breaks and some substantial Property and Equipment R&M budgets, any unused dollars would be transferred to the Reserve account for capacity building. As the fee for water treatment is much higher than waste water treatment costs, the OCIF Formula Based Component funding dollars were split 60/40 and can be seen on line item 4500 of the budget. These budget figures also include OCWA's capital letter items that relate to this fiscal year that have been approved by the Board at the time the new contract was signed.

The Secretary Treasurer took the Board through the water budget's individual line items and, as there were no questions or concerns from the Board, the Secretary Treasurer asked for a motion to approve the water user fee budget at no increase for the 2022-23 fiscal year.



### **Recreation User Fee**

### **No increase**

The Secretary Treasurer advised the Board that although the cost of basic services has increased slightly, the additional influx of revenue generated by the AECON parking lot rental has infused extra dollars into the budget for this fiscal year.

The Secretary Treasurer took the Board through the Recreation budget's individual line items and, as there were no questions or concerns from the Board, the Secretary Treasurer asked for a motion to approve the Recreation user fee budget at no increase for the 2022-23 fiscal year.

**The motion to approve the Recreation user fee budget at no increase for the 2022-23 fiscal year was moved by Lisa Fortin and seconded by Gilles Veronneau. Motion Carried**

### **Administration User Fee**

### **6.4%**

The Secretary Treasurer advised the Board that this increase is due to the increased cost for basic services such as phone, internet, ect... it also reflects the approved increase for Secretary Treasurer Honorarium and increase in insurance premiums over last year.

The Secretary Treasurer took the Board through the Administration budget's individual line items and, as there were no questions or concerns from the Board, the Secretary Treasurer asked for a motion to approve the Administration user fee budget at 6.4% increase for the 2022-23 fiscal year.

**The motion to approve the Administration user fee budget at 6.4% increase for the 2022-23 fiscal year was moved by Gilles Veronneau and seconded by Andre Jodouin. Motion Carried**

## **5. New Business**

### **1 Administrative Portfolio**

#### **5.1.1 Board Meeting Scheduling**

In the absence of Paul's work schedule, the Secretary Treasurer advised the Board that their last public meeting schedule ended with the November 28, 2022 meeting. The remaining Board meetings for December 2022 through to September 2023 need to be scheduled so they can be posted.

The Board discussed the matter and agreed that the December monthly meeting would be scheduled for December 15, 2022 at which time, the results of the approved 2022-23 budget public vote would be shared with the Board.

#### **5.1.2 Budget posting/mailing/voting**

In the event that the budget is approved by the Board, The Secretary Treasurer proposed some roll-out dates for Board consideration;

- Copies of budget made **(December 7, 2022)**
- Budget mailed out to the public **(December 7, 2022)**
- Voting on proposed User Fees **(December 14, 2022)**
- Results posted at post office, store and website **(December 16, 2022)**

The Board discussed the matter and agreed that these proposed roll-out dates were satisfactory. In anticipation of the Board's agreement, the Secretary Treasurer provided the Board with a draft public voting notice and asked for a motion to approve the public voting notice that would preface the Board's approved budget information from tonight's meeting.

**The motion to approve the public voting notice was moved by Andre Jodouin and seconded by Paul Gignac. Motion Carried**

## 5.2 Recreation Portfolio:

### 5.2.1 Gogama Recreation Committee

The Secretary Treasurer advised the Board that the Gogama Recreation Committee currently consists of the following volunteer members;

Denise Savard  
Ginette Constantin  
Heather Monahan  
Natalie Beland

The Secretary Treasurer advised the Board of the role of a Board Liaison and recommended that the Board request to meet with the current remaining Board members to review the Board's fundraising Policy so to ensure that they understand the policy.

The Board discussed the matter, Board Member, Lisa Fortin, provided the Board with an update of her observations to date and it was agreed that the Board would look at scheduling a meeting with the members of the Recreation Committee in the new year.

## 6. Deputations or Delegations or Discussions from the floor

The Chairperson asked the Board if there were any additional items they wished to bring up for discussion.

The Secretary Treasurer advised the Board that she wished to quickly update them on an occurrence regarding a potential back up failure.

The Secretary Treasurer advised the Board that on December 2, 2022, she had received a call from a resident who advised she did not have any water. Portfolio Board Member, Andre Jodouin, was contacted and asked to confer with the resident to obtain more facts/details prior to communicating the back up failure to OCWA.

The information obtained was that the resident did not have any water between 10:00 – 10:30 AM but that water had returned after that.

OCWA advised the office that a loss of power, "power bump", had caused the back up generator not to kick in. They advised that the OIT had been on site at the time of the occurrence and had been able to manually put it on. Due to this, the low-pressure alarm had not been triggered therefore there had been no need for a drinking water advisory.

OCWA have advised that they have documented the occurrence and will continue to monitor the system. The Board is advised that there is no action required of them at this time.

The Board discussed the matter and requested that the Secretary Treasurer follow up with the OCWA Supervisor to request a written report of the occurrence.

## 7. Adjournment

Having no further Board business to discuss, the Chairperson asked for a motion to adjourn the meeting.

**The motion to adjourn the meeting at 8:30PM was moved by Andre Jodouin and seconded by Gilles Veronneau.**

**Motion Carried**

  
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Christine Bedard – Secretary Treasurer

  
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Daniel Mantha - Chairperson