

Gogama Local Services Board
Monthly Board Meeting – November 28, 2022
Community Centre – 6:30PM

MINUTES

1. **Call meeting to order and roll call**

Daniel Mantha, presiding as Chairperson, called the meeting to order at 6:37PM.

Present

Absent with Regrets

Daniel Mantha – Chairperson
Gilles Veronneau – Vice Chairperson
Andre Jodouin – Board Member
Paul Gignac – Board Member
Lisa Fortin – Board Member
Christine Bedard – Secretary Treasurer

Special Guest: Timmins Academic Family Health Team – Melanie Ciccone, Executive Director
Attending via ZOOM.

No members of the public present.

2. **Declaration of conflict of interest** - As the meeting progresses.

3. **Acceptance of agenda**

The Chairperson asked for a motion to approve the agenda.

**The motion to approve the agenda was moved by Andre Jodouin and seconded by Gilles Veronneau.
Motion Carried**

4. **Timmins Academic Family Health Team (TAFHT) – Executive Director, Melanie Ciccone**

The Secretary Treasurer welcomed Executive Director, Melanie Ciccone, of the Timmins Academic Family Health Team to the meeting and facilitated introductions of the Board Members.

Melanie Ciccone thanked the Board for having her attend their meeting and proceeded to provide the Board with an update of the developments that have occurred to date since Centre de Sante Sudbury's announcement to close the Gogama Nursing Clinic on September 1, 2022.

The Executive Director was please to announce that, although the Minister of Health had not yet made her official announcement of the changeover, TAFHT had posted the positions of Receptionist and Nurse Practitioner for the Gogama Nursing Clinic and the results to date were that a full time Receptionist, Julia Bigras, has since been hired and was in the process of being trained and Helene Labine had been hired as an temporary part time Nurse Practitioner who would provide services in person one day per week and one to two days via virtual appointments if required. She explained that Ms. Labine was semi-retired and had expressed an interest in assisting the community of Gogama in the interim of TAFHT hiring a permanent, full time, Nurse Practitioner.

Ms. Ciccone went on to say that the TAFHT had since widened the search area for potential Nurse Practitioner candidates in an effort to grow their candidate pool.

5. Ciccone explained that it is TAFHT's intention to work through the process of first, restoring the services that had initially stopped earlier in the year due to the impending closure such as prescription delivery, bloodwork labs

and OTN appointments. She stated that, she would continue to work with the Board's Secretary Treasurer to ensure that the Board is kept current on any developments.

s. Ciccone advised the Board that, thanks to their generous offer of access to their Secretary Treasurer and access to the community centre hall, the TAFHT has held weekly touch-base meetings with the Board office and had been able to effectuate Covid 19 vaccine and flu vaccine clinics in the community. She went on to say that they were now in a position to continue with any future vaccine clinic scheduling and had already reached out to LifeLabs in Timmins to work out the contract for the bloodwork clinics. She stated that, although there were some hurdles to cross yet regarding resuming prescription delivery to the community, TAFHT were well on their way to working out a solution and would, hopefully soon, be able to reinstate the service.

On the matter of OTN specialist appointments, Ms. Ciccone advised the Board that in order to be in a position to restart the service, the newly hired Receptionist required training on the system, training that was scheduled to occur in the following few weeks.

Having delivered her update, Ms. Ciccone asked if the Board had any questions for her.

Board Member, Andre Jodouin, asked to know how long it would be before prescription delivery could resume.

Ms. Ciccone advised the Board that, as she understands it, the local gas station was the depot for the prescription deliveries in the past. She stated that recently, the gas station owner had ceased to be the depot agent for Ontario Northland and that TAFHT was reaching to Ontario Northland to discuss other options for these deliveries via bus to the community. She advised that as soon as they could reach an agreement, the service would resume and the community would be notified. She hoped this service could be restored in the next few weeks.

Having no other questions from the Board, Ms. Ciccone, once again, thanked the Board for having her and looked forward to being able to provide more positive news in the near future. With that, Ms. Ciccone left the meeting.

5. Acceptance of minutes

5.1 Acceptance of October 4, 2022 meeting minutes

The Chairperson asked for a motion to approve the October 4, 2022 meeting minutes.

The motion to approve the October 4, 2022 meeting minutes was moved by Andre Jodouin and seconded by Paul Gignac. Motion Carried

5.2 Acceptance of October 20, 2022 special meeting minutes

The Chairperson asked for a motion to approve the October 20, 2022 special meeting minutes.

The motion to approve the October 20, 2022 special meeting minutes was moved by Lisa Fortin and seconded by Daniel Mantha. Motion Carried

6. Disbursements:

5.1 Monthly Budget Update

The Secretary Treasurer advised the Board that the Board Office had received the budget from the Deputy Fire Chief earlier today, he advised this had been reviewed and approved by the Fire Chief. She further advised the Board that this proposed budget would be entered into the current budget draft and, provided that it was in balance, would be ready for Board review and approval later this week. Board members who cannot attend the next special Board meeting, scheduled for December 6, 2022, are asked to schedule some time with the Secretary Treasurer to review the final budget numbers one on one.

The Secretary Treasurer advised the Board that since the new fiscal year budget is in the process of being prepared, she was asking that the Board defer the monthly budget review to the meeting following the final budget approval.

The Chairperson asked for a motion to defer the monthly budget update to the meeting following the final budget approval.

The motion to defer the monthly budget update to the meeting following the final budget approval was moved by Daniel Mantha and seconded by Gilles Veronneau. Motion Carried

7. Action Items: Old Business

In light of the ongoing budget preparations, the Chairperson asked for a motion to defer the review of old action items until the December 15, 2022 meeting.

The motion to defer the review of old action items until the December 15, 2022 meeting was moved by Daniel Mantha and seconded by Lisa Fortin. Motion Carried

7. New Business:

7.1 Administrative Portfolio:

7.1.1 MNDM Board Training - reschedule

The Secretary Treasurer advised the Board that their availability dates for in-person, mandatory board training by MNDM representative is required so that she may forward these to the MNDM representative.

The Board discussed the matter and advised that the Secretary Treasurer ask if the MNDM representative could attend on the next meeting date of December 6, 2022. Being that this provided little advance warning, the Board understands that should the representative not be able to attend, they would revisit the matter after the holidays.

7.2 Financial Portfolio:

7.2.1 MNDM Funding Agreement

The Secretary Treasurer advised the Board that the 2022-23 Funding agreement from MNDM had been received and required signature. The Board reviewed the agreement and the agreement was executed via signatures.

7.3 Garbage Collection/Disposal Portfolio:

(Conflict declared for Lisa Fortin on Garbage Collection/Disposal discussions)

7.3.1 Garbage bin inspection – reschedule

Due to other commitments and scheduling issues, the Secretary Treasurer advised the Board that the garbage bin inspection had been rescheduled from October 31, 2022 to November 28, 2022. Due to timing for Board meeting prep, the garbage bin inspection was cancelled for November 28, 2022.

The Secretary Treasurer asked Board Member, Paul Gignac, what other dates worked for him. As Paul did not have his work schedule with him, he asked that the Secretary Treasurer follow up with him the following day.

7.4 Fire Protection Portfolio:

7.4.1 Fire Chief Monthly Report

Board Member, Gilles Veronneau, advised the Board that he had not yet had an opportunity to meet with the Fire Chief and had not received any report from him to bring to the meeting. As the Fire Chief was not in attendance, the Chairperson moved on to the next item on the agenda.

7.4.2 Monthly GLSB/GFD meetings

The Chairperson asked Gilles Veronneau if he had any success in scheduling any monthly meetings with the Fire Chief for future months.

Board Member, Gilles Veronneau, advised that a meeting schedule still had not been established but that he hoped to have an opportunity to sit down with the Fire Chief to discuss this in the coming weeks or soon after the holidays.

7.5 Library Portfolio:

(Conflict declared for Lisa Fortin on Library discussions)

7.5.1 Meeting with Librarians

The Secretary Treasurer advised the Board that a meeting was held at the Board office on November 9, 2022 at 1PM. In attendance were the librarians, Gisele Constantin and Sue Primeau, Board Member, Andre Jodouin and Secretary Treasurer, Christine Bedard. All matters on the list of concerns were discussed and resolutions either met or set.

7.6 Recreation Portfolio:

(Conflict declared for Andre Jodouin on Manager Custodian discussions)

7.6.1 Manager Custodian monthly report

Board Member, Lisa Fortin, advised the Board that she had had the opportunity to meet with the manager custodian on November 3, 2022. Together, they had reviewed the manager custodian's duties and Lisa had been provided a tour of the facilities. She further stated that the manager custodian required some de-icer for the garbage shed lock and a roof rake. She also stated that she would assist the manager custodian with performing the monthly fire alarm inspection and this had been scheduled for the following month.

7.6.2 Maintenance Contract

The Secretary Treasurer advised the Board that the Board Office has emailed a copy of the 2022-23 Maintenance Contract to an individual company that has shown an interest in bidding the contract. The Board Office is waiting for a reply from the company.

7.7 Water/Sewer Portfolio:

7.7.1 Water issue notification – information only

The Secretary Treasurer advised the Board that on November 9, 2022, the Board Office was advised of a clearwell overflow that occurred on November 8, 2022.

The report from OCWA indicates that the operator, left the pump on manual shift instead of automatic resulting in an overflow of chlorinated water on the property grounds.

Actions taken: OCWA has put out chlorine pucks in the pooled bodies of water to absorb the chlorine.

Action required: None. OCWA confirms that no chlorinated water entered any other body of water.

i. Deputations or Delegations or Discussions from the floor

The Chairperson asked if there were any additional items the Board wished to discuss. The following items were added;

8.1.1 Street Lighting

The Chairperson advised the Board that he had been approached by a few residents on the matter of street lighting in the community. Residents have voiced a concern that the lack of street lighting is a cause for safety concern.

The Secretary Treasurer advised the Board that the power of street lighting had been relinquished by the Board several years ago and if the Board is looking to re-add the power, the process outlined in the NSBA would need to be followed.

The Board asked that the Secretary Treasurer look into finding a contact within Hydro One that could answer some questions and look at starting the process outlined in the NSBA.

8.1.2 Agent for Ontario Northland

The Secretary Treasurer advised the Board that the local gas station owner has now stopped being the depot agent for Ontario Northland and Ontario Northland has contacted the Board office asking if the Board would consider taking this on.

The Board discussed the matter, and as it is not within the powers allowed to the Board, unfortunately the Board would need to decline.

8.1.3 Billboard Sign

Board Member, Lisa Fortin, asked what was needed from the Recreation Committee in order to move ahead with the purchase of a new billboard sign to replace the current one.

The Secretary Treasurer reminded the Board that this item had been brought forward by the Recreation Committee for Board consideration and the Board had agreed to pay half of the sign, the other half of the funds would need to be raised by the Recreation Committee.

The Secretary Treasurer advised the Board that due to the anticipated cost of the item, the Board required the Recreation Committee to obtain at least two quotes for Board review. Once this is done, the quotes will be brought to the next Board meeting where the quotes would be reviewed and one selected then move forward with the purchase.

Board Member, Lisa Fortin, advised that she would relay the information to the Recreation Committee members.

i. Adjournment

Having no further Board business to address, the Chairperson asked for a motion to adjourn the meeting.

The motion to adjourn the meeting was moved by Gilles Veronneau and seconded by Daniel Mantha.

Motion Carried



Christine Bedard – Secretary Treasurer



Daniel Mantha - Chairperson