

Gogama Local Services Board
Monthly Board Meeting – July 7, 2016
Gogama Community Centre at 7:00 p.m.

AGENDA:

1. Call meeting to order and Roll Call

Present

Andre Jodouin – Chairperson
Claude Secord – Vice-Chairperson
Gilles Veronneau – Member
Michel Veronneau – Member
Christine Bedard – Secretary

Absent with Regrets

Roxanne Veronneau

2. Declaration of conflict of interest – none declared.

3. Acceptance of agenda

Acceptance of the July 7, 2016 meeting agenda moved by Gilles Veronneau and seconded by Michel Veronneau. **Motion Carried**

4. Acceptance of minutes of June 9, 2016

Acceptance of minutes of June 10, 2016 moved by Claude Secord and seconded by Gilles Veronneau. **Motion Carried**

5. DISBURSEMENTS:

Monthly Budget Report

The Secretary brought forward the monthly budget report prepared by Treasurer, Natalie Gaudette. The Secretary provided the report to the Board stating there were some very minor deficits in the budget but overall, there was surplus left from other categories sufficient to cover the deficits. There were no questions from the Board.

Motion to approve the monthly budget was moved by Michel Veronneau and seconded by Claude Secord. **Motion Carried**

6. UNFINISHED BUSINESS

6.1 Administrative Portfolio

CN Financial assistance request – UPDATE

The Secretary reports that no CN donation has been received as of yet. A second email enquiry was sent to CN's account payables for clarification on when it can be expected to arrive.

6.1 Garbage Collection Portfolio No unfinished business

6.2 Financial Portfolio No unfinished Business

6.3 Fire Protection Portfolio No unfinished Business

6.4 Library Portfolio

The Library requires a network hub to be purchased to connect all devices to the network. Currently, Natalie Gaudette has loaned the library a hub until one can be purchased.

A motion to purchase a network hub for the Library was moved by Gilles Veronneau and seconded by Michel Veronneau. Motion Carried

6.5 Recreation Portfolio

Fundraising Events – UPDATE

The Secretary reports that the Recreation Committee has been busy with various events over the course of the last month. All but one report has been submitted for review by the Treasurer and the recreation committee is proud to report that the events were well received by the community. Overall, the recreation committee had estimated that the Canada Day Event would bring in a profit of \$3000.00 and although not all the numbers have been finalized, they estimate that their profit from the three day event has brought in approximately \$4100.00. The reports have been submitted to Natalie Gaudette for review and should be finalized shortly.

6.6 Water/Sewer Portfolio

OCWA – Additional water samples as mandated by MOECC

At the Board's request, an email was sent to OCWA requesting clarification of costs related to extra sampling as mandated in the letter from the Minister. The Board was asking if the quoted price was per occurrence or for the entire season (May to Sept/Oct). The email has been forwarded to the appropriate person and an answer should be forthcoming shortly.

7. NEW BUSINESS

8.0 CORRESPONDENCE:

- **Bulletin from France Gelinas**
- **Email from MNDM** – confirming the annual allocation of funds for the 2016-2017 operating year. The GLSB allocation is set for \$44,951.00.

8.1 Administrative Portfolio

Grounds Care Tender – LSB2016

As requested by the Chairperson, a grounds care tender was posted June 20, 2016. Due to the events taking place for the Canada Day long weekend, a deadline was set for June 24, 2016. One tender was received by the deadline and one was received on June 28, 2016. The Chairperson reviewed the submission from I Do Construction, which was received within the deadline and approved the tender providing the Community Centre grounds, Rink and Baseball field could be completed by end of business day on June 28, 2016 so that the recreation committee could set up for their weekend event. The offer was accepted by I Do Construction, all required insurance certificates were supplied and contract was signed.

Annual Board Elections

The Chairperson and its members discussed the upcoming annual elections and decided that this year's election would be set for August 4, 2016 at 7:00 P.M. at the Community Centre. The Secretary was asked to prepare and post the announcement and inform the MNDM representative.

A Motion to set the annual election date for Thursday, August 4, 2016 was moved by Claude Secord and seconded by Gilles Veronneau. Motion Carried

Canada Post – Possible lockout

In light of a possible Canada Post strike, the Secretary informed the Board that a change to the way the office pays bills should be discussed to avoid the possibility of interruption of service or late fees. Currently, the bank accounts are not set up to do Electronic Funds Transfers. Since the accounts have a two signature policy plus chairperson approval process, the Board would need to ensure that the Chair or Vice-Chair are available for approvals at least twice per week and that EFTs be signed off on by the Secretary and the Treasurer.

A motion to approve adding EFT method of payment functionality added to the bank accounts was moved by Claude Secord and seconded by Michel Veronneau. Motion Carried

A motion to approve the new method of paying bills should Canada Post go on strike moved by Michel Veronneau and seconded by Gilles Veronneau. Motion Carried

8.2 Garbage Collection Portfolio No new Business

8.3 Financial Portfolio No new Business

8.4 Fire Protection Portfolio No new Business

8.5 Library Portfolio No new Business

8.6 Recreation Portfolio

Cash Advance Request – July 24, 2016 Bingo

The recreation committee have requested a \$300.00 cash advance for their July 24, 2016 monthly Bingo. The cash advance is for the float and canteen supplies.

A motion to approve the \$300.00 cash advance to Cheryl Secord for the Bingo float and canteen supplies moved by Gilles Veronneau and seconded by Claude Secord. Motion Carried

Cash Advance Request – Family Survivor Weekend

The recreation committee have requested a \$300.00 cash advance for their August 26,27,28, 2016 Family Survivor Weekend. The Board has already approved the event proposal.

A motion to approve the \$300.00 cash advance to Cheryl Secord for the breakfast & lunch supplies for the Family Survivor Weekend moved by Gilles Veronneau and seconded by Michel. Motion Carried

Community Centre Generator

The Secretary informed the Board that J&B Cycle and Marine had advised that the stator for the generator had arrived. Unfortunately, this generator has two stators and the one that was ordered was the wrong one. A new quote was sent stating that the correct part was \$3500.00 including labor and taxes and that this new cost to repair the generator was

more than what the generator was now worth. As time was of the essence, an email was sent out to the board and it was suggested by member, Gilles Veronneau that the Board purchases the new generator out of the reserve funds and replaces the funds when the donation is received from CN. An email motion was moved and seconded and passed.

The Board had previously approved a 20000 watt generator as a replacement, but in speaking with the electrician, he stated that the way the wiring and panels are currently, a 20000 watt generator would overload the panels therefore, major re-wiring would need to be done before a generator this size could be purchased.

Considering the community's needs and the Board's current budget, a 10000 watt Honda generator was purchased along with a 7000 watt Honda Inverter.

A formal motion to approve the purchase of the generator and inverter moved by Claude Secord and seconded by Gilles Veronneau. Motion Carried

A motion to approve Nick McLeod to perform minor additional work to the breakers in the secondary panel moved by Michel Veronneau and seconded by Gilles Veronneau. Motion Carried

A motion to approve the cost of building materials to retro the existing generator enclosure moved by Gilles Veronneau and seconded by Claude Secord. Motion Carried

A motion to retain the services of Dan Veronneau to build the required generator enclosed extension moved by Michel Veronneau and seconded by Claude Secord. Motion Carried

8.7 Water/Sewer Portfolio

Pump change at Canfield Lift Station

The Secretary informed the Board that the old sewer pump has been repaired and was picked up from Xylem in Sudbury and brought back to Gogama. The pump is currently being stored in the C-Can as back up.

Formal motion to retain I Do Construction to bring pump from Xylem in Sudbury back to Gogama moved by Claude Secord and seconded by Gilles Veronneau. Motion Carried

Formal motion to pay I Do Construction .45/km to bring pump from Sudbury to Gogama moved by Michel Veronneau and seconded by Claude Secord. Motion Carried

9. Deputations or Delegations or Discussion from the floor – none received

10. Adjournment

Having no more business to discuss, The Chairperson asked for a motion to adjourn.

A motion to adjourn the meeting at 8:15 P.M. was moved by Gilles Veronneau and seconded by Claude Secord and the meeting was adjourned. Motion Carried

Christine Bedard

Andre Jodouin

Secretary

Chairperson