

Local Services Board of Gogama
Monthly Board Meeting –April 2nd, 2015
Gogama Community Centre – 7:00 p.m.

1. Call meeting to order at 7:00 and roll call

Attendance:

Andre Jodouin – Chairperson & presiding
Claude Secord – Vice-Chairperson
Michel Veronneau – Board Member
Gilles Veronneau– Board Member
Gerry Talbot – Secretary

Regrets: Roxanne Veronneau – Board Member

- Public presentation of 2013-2014 Audited Financial Statements by Paul Rokeby-Fuller Jenks Landau:

Mr Rokeby attended the meeting to present the 2013-2014 financial statements to the general public. Unfortunately, no members from the general public attended the meeting and therefor Mr. Rokeby proceeded to reiterate to the board members some of the points made at the meeting when the statements were presented to the board members. Mr. Rokeby also mentioned the responsibilities to the people in regards to the CN Derailment stating that the Board should have the community's interests at hand with all aspects of the aftermath of the derailment related to the services the board provides. The chairperson thanked Mr. Rokeby for attending.

2. Declaration of Conflict of Interest based on the agenda items of discussion

3. Acceptance of agenda:

Moved by Mike Veronneau seconded by Gilles Veronneau Motion Carried

4. Acceptance of minutes from previous meeting:

- Monthly Board meeting March 5th, 2015

- Motion to approve monthly board meeting minutes of March 5/15
Acceptance moved by Gilles Veronneau & seconded by Claude Secord Motion Carried

5. Disbursement: Monthly budget reports:

-The secretary presented the monthly budget reports to the Board. Mr. Talbot reported that there were no budget concerns with expenditures other than to mention that the Capacity Funding grant will be finalized with the purchase of a new pump. There were no questions from the board members and the Chairperson asked for a motion to accept the budget report.

Motion to approve the monthly budget reports:

Moved by Mike Veronneau seconded by Gilles Veronneau Motion Carried

6. UNFINISHED BUSINESS:

6.0 – **Administrative Portfolio:** No unfinished business to report

6.1 – **Garbage Collection Portfolio:** No unfinished business to report

6.2 – **Financial Portfolio:** No unfinished business to report.

6.3 – **Fire Protection Portfolio:** No unfinished business to report

6.4 -**Library Portfolio:** No unfinished business to report.

6.5 - **Recreation Portfolio:** No unfinished business to report

6.6 - **Water/Sewer Portfolio:** No unfinished business to report.

7. - **BY-LAWS:**

- Approval of by-law 2014-2015-17 Audited Financial Statements 2013-2014

The secretary reported to the board members that approval of the audited financial statements had been made at the previous meeting but that the by-law had not be drafted for signature and had to be signed.

8. - **NEW BUSINESS:**

8.0 – **CORRESPONDENCE:**

- **Letter from MOE regarding the ORO requirements:**

The secretary reported that the letter received from MOE reiterated the requirements of the ORO requirements and that the board had to hire a qualified person to act as the Overall Responsibility Operator on behalf of the Board for the Gogama Sewage System.

-Material Safety Data Sheet: Mr. Secord presented to the board members a MSDS sheet related to the type of oil that was involved in the CN Derailment in order that all the board members were knowledgeable on the product involved.

- 8.1 – **Administrative Portfolio: Mr. Talbot reported to the board members:**

- That the reports for the OCIF Formula Base \$25,000.00 grant had been submitted to government.
- Quote for the insulating of the pipes at the Water Distribution Plant had been obtained at a cost of \$9,500.00 plus taxes from Insulcana – New Liskeard.
- Quote from Northland Well Drilling-Kapuskasung had been received in the amount of \$11,000.00 plus taxes for a wheeled drilling rig. If track drill is required, it would probably be more expensive. A cost of \$15,000.00 was submitted for grant purposes.

-**Discussion regarding expectations by the Board from CN in relation to the CN Derailment:**

A discussion took place regarding this topic and the board agreed to send a letter to CN stating the Board's expectations and concerns as follows:

- Possible loss of property value or unable to sell their property
- Community Centre parking lot to be remediated to the same condition or better due to the increased use of the parking lot by heavy machinery
- Testing of community water system to be carried out long term at the CN's cost
- That all data from both CN and MOE be made available to the Board in support of past Environmental studies carried out on our Water System well.
- That copies of the all water samples taken from the community well be made available to the Board.
- To request that existing slower speeds be maintained when travelling through the community
- The Board is requesting that a qualified person or organization be hired at CN,s cost to act as liaison on behalf of the Board to interpret the data being provided to the Board to ensure that the Board has a clear understanding of the data being provided

- **Discussion of continued hall rental to CN:** The secretary ask the board members what their intentions were in regards to the continued use of the hall by CN in relation to other bookings for the hall by the general public. Discussion ensued on the matter and it was agreed that CN be asked to consider downsizing their operation due to the existing limited use of the hall. The Recreation office could be made available to CN for the purpose of continuing serving the general public as an information centre. Some of the display tables could be left in the hall. This downsizing would permit the board to allow use of the hall for bookings presently on the calendar. The secretary was asked to speak with the CN representative and put in place the suggested changes.

The chairperson asked for a motion to effect the proposed changes.

Moved by Mike Veronneau seconded by Claude Secord

Motion Carried

- **Discussion of invoicing CN for the hall rental:** The secretary reported to the board members that an invoice will be prepared and provided to CN for the hall rental and all associated costs such as janitorial services and supplies, extra garbage collection, copier and fax charges, etc. The secretary and the treasurer will work together to prepare a detailed invoice.

- 8.2 – **Garbage Collection Portfolio:** No new business to report

- 8.3 – **Financial Portfolio:** The secretary reported that the OPTA grant in the amount of \$241,154.92 had been received from the Ministry of Finance.

-8.4 – **Fire Protection Portfolio:** No new business to report.

- 8.5 - **Library Portfolio:** No new business to report

- 8.6 - **Recreation Portfolio:** No new business

- 8.7 - **Water/Sewer Portfolio:**

- **ORO responsibilities – meeting with OCWA update:** The secretary reported that the meeting with OCWA went very well. They were provided with the background information on the Gogama Sewer System and the improvements that the Board had made to the lift stations. OCWA offered to make arrangements for the Board,s operator to obtain hands on experience within a sewer system that provides treatment in order to provide more knowledge to the operator. The secretary also reported that in the agreement with OCWA, there will be a 30 day exit clause in anticipation of the Board,s operator being fully qualified in the near future to act As the ORO for the Board.

- **Water pump purchased:** The secretary reported to the members that in communication with Mr. Secord and Mr. Veronneau and Mr. Gravelle, a new water pump was purchased from Xylem – Sudbury for the Water Distribution Plant. At a cost of \$3,384.35 to be paid for from the Capacity Funding Grant.

-9.0 - Deputations or Delegations or Discussions from the public – None received

-10.0 Adjournment:

- Having no more business to discuss, the chairperson asked for a motion to adjourn.

Moved by Gilles Veronneau to adjourn the meeting

Gerry Talbot
Secretary

Andre Jodouin
Chairperson

/...page 3 of 3