

Gogama Local Services Board
Monthly Board Meeting—December 12, 2023
Community Centre—1:00 PM

MINUTES

1. Call meeting to order and roll call

Lisa Fortin, presiding as Chairperson, called the meeting to order at 1:00 PM

Present

Absent with Regrets

Lisa Fortin-Chairperson

Mark Legary-Board Member

Pete Corbiere-Vice Chairperson

Edmond Chenier-Board Member

Mark Smith-Board Member

Members of the public present

Marc Constantin

Mike Cooper

Sue Primeau

Bernard Souliere

2. Declaration of conflict of interest

As the meeting progresses

3. Acceptance of agenda-Changes, additions and/or deletions

As per a request from the Board, agenda item 6.4 will be tabled first.

The chairperson turned the floor over to the Gogama Fire Department, Deputy Fire Chief, Bernard Souliere

6.4.1. Fire Chief's Report

Deputy Fire Chief provided his report to the Board.

4. Acceptance of minutes

4.1. Acceptance of October 5, 2023 meeting minutes

The Chairperson asked for a motion to defer the acceptance of the October 5, 2023 minutes pending re-drafting

The motion to defer the acceptance of the October 5, 2023 minutes pending re-drafting was moved by Lisa Fortin and seconded by Mark Smith. Motion carried

4.2. Acceptance of October 30, 2023 special meeting minutes

(2nd Budget meeting to finalize budget)

4.3. Acceptance of November 9, 2023 special meeting minutes (Public opening of bids)

4.4. Acceptance of November 9, 2023 monthly meeting minutes

The motion to defer the approval of meeting minutes in agenda items was moved by Lisa Fortin and seconded by Mark Smith. Motion Carried

5.0. Disbursement:

5.1. Monthly Budget Review (Information provided to Board in advance via email)

5.2.1. MND-2023-24 Budget

2023-24 Budget Workbook & 1st Request for Payment

(motion to approve & signature)

The motion to approve the MND 2023-24 Budget Workbook & 1st Request for Payment was moved by Edmond Chenier and seconded by Pete Corbiere Motion Carried

5.2.2. By-Laws

- **By-Law 2023-2024-15 Service Contracts (motion to approve & signature)**

**The motion to approve By-Law 2023-2024-15 Service Contracts
Was moved by Lisa Fortin and seconded by Pete Corbiere.**

Motion Carried

- **By-Law 2023-2024-16 MND Funding Agreement
(motion to approve & signature)**

**The motion to approve By-Law 2023-2024-16 MND Funding
Agreement was moved by Lisa Fortin and seconded by
Pete Corbiere**

Motion Carried

- **By-Law 2023-2024-17 OPTA User Fees (motion to
approve & signature)**

**The motion to approve By-Law 2023-2024-17 OPTA User Fees
was moved by Lisa Fortin and seconded by Pete Corbiere**

Motion Carried

- **By-Law 2023-2024-19 Annual Budget Estimates
(motion to approve & signature)**

**The motion to approve By-Law 2023-2024-19 Annual Budget
Estimates was moved by Lisa Fortin and seconded by
Edmond Chenier**

Motion Carried

6. New Business:

6.1. Administrative Portfolio:

6.1.1. Contracts

The following contracts have been signed:

- Secretary Treasurer
- Manager Custodian
- Snow Clearing

The following contractors have been notified of contracts ready for signatures:

- Business Administration Consulting
- Garbage Collection/Disposal
- Water Valve Operator
- Grounds Care
- Maintenance

6.2. Financial Portfolio:

The Chairperson requested printed copies of bank statements for all Board accounts.

6.3. Garbage Collection/Disposal Portfolio: (Information provided to Board in advance via email)

The Board discussed the matter agreed that Edmond Chenier would attend the properties listed with issues. The Chairperson requested a copy of the guidelines be printed for the portfolio Board member.

6.4. Fire Protection Portfolio:

6.4.1. Fire Chief's Report

Business handled at the beginning of the meeting.

6.4.2. Fire Hall Deficiencies

Update provided to the Board by Pete Corbiere.

The Fire Chief/Deputy Fire Chief provided the board with a list of items they would like the Board to review and consider.

6.5. Library Portfolio:

Portfolio Board member Mark Smith requested an update on the outstanding work to be done at the Library and an update on the Library's 50/50 draw. The Secretary Treasurer provided the update to the Board.

The Board discussed the matter of issuing a new work order to the maintenance contractor for the remaining work needing to be done at the Library.

6.6 Recreation Portfolio:

6.6.1 Manager Custodian Monthly Report:

The Manager Custodian has requested a reimbursement for the cost of the criminal background check since the Criminal Background Check policy of the Board was rescinded by the Board at their November 22, 2023 meeting.

The motion to reimburse the Manager Custodian for the cost of her Criminal Background Check was moved by Pete Corbiere

and seconded by Edmond Chenier.

Motion Carried

6.7 Water/Sewer Portfolio:

The portfolio Board member requested the following reports from OCWA be provided:

- Reports on water breaks
- Reports on low flow rates
- Reports on water sampling

7. Deputations or Delegations or Discussions from the floor

The Chairperson opened the meeting to public questions.

8. Adjournment

As there was no more Board business to discuss, the Chairperson asked for a motion to adjourn the meeting.

The motion to adjourn the meeting was moved by Lisa Fortin and seconded by Pete Corbiere.

Motion Carried



Secretary Treasurer



-Chairperson