

Gogama Local Services Board
Monthly Board Meeting—January 17, 2024
Community Centre—1:00 PM

MINUTES

Preamble to the meeting:

Before the meeting Lisa Fortin, Chairperson, addressed the public about a recent Emergency Notice to the public sent by a member of the community. Emergency notice to the public flyer listed accusations toward the board. Chairperson had facts to prove that all accusations were false.

1. Call meeting to order and roll call

Lisa Fortin, Chairperson, called the meeting to order at 1:00 PM

Present

Lisa Fortin-Chairperson

Pete Corbiere-Vice Chairperson

Mark Legary-Board Member

Mark Smith-Board Member

Absent with Regrets

Edmond Chenier-Board Member

Members of the public present

There were approximately 50 members of the public present.

2. Declaration of conflict of interest

As the meeting progresses

3. Acceptance of agenda-Changes, additions and/or deletions

4. Disbursement:

4.1. Monthly Budget Review (Agenda was prepared by previous secretary and much of the information was not provided.)

Information irrelevant.

4.1.1. Monthly Budget Report:

Information to be provided.

4.1.2. GFD Bank Statement: (Information to be provided to the GFD via email.)

4.1.3. Library Bank Statement: (Information to be provided to the Library via email.)

4.1.4. Recreation Team Bank Statement: (Information to be provided to the Recreation Team via email)

5. New Business: Termination letter for the Secretary. In the letter the Board decided on terminating the contract of the existing Secretary and reposting the contract. Reasons for the GLSB gave in the letter were:

- Missed deadlines with MNDM to get grants from the Ministry that Gogama depends on to run the community. If the deadlines are missed, Gogama does not receive the money to operate.
- Bills like utilities were not paid on time and penalties were charged.

- Wasted time and money on public budget voting where only 8 people voted.
- Wasted time and money on lengthy emails to Board members.
- Did not follow GLSB guidelines by paying herself through Recreation Committee funds.
- Did not address issues with phone calls about appointments with GLSB.
- Withheld information regarding issues like water issues; did not provide information such as passwords to laptop computer.
- Did not complete tasks like sending GFD cheque to MNDM
- Did not work with the Board cooperatively.
- Payments from MNDM to GFD were not entered into the correct account.
- Payments from October 2023 were just transferred a week ago.
- Recreation Committee money was not being deposited in a timely manner (6 months late).
- Signing authority for Chair & Vice Chair was given in December but access to banking was not completed for 2 months.
- Minutes and Agendas were not being completed on time for posting on Gogama.ca webpage (not since July 2023).

Request to the former Secretary:

- To make a copy of the GLSB property from her personal computer to be delivered to GLSB and to destroy all copies so that it is irretrievable from the personal computer.
- Agree to provide all passwords to any electronic system or data.
- Return all keys in her possession.
- Transfer all records, sealed banking information and any other of the operational documents to the newly appointed Secretary or Chair Board (as per the Act).

- Items removed from GLSB that were GLSB property requested to be returned to GLSB.

Former Secretary (Christine Bedard) served Notice of Commencement of Legal Action to the GLSB and individuals and stated that the public were witness to the serving of the Notice.

Lisa Fortin, Chairperson, stated to the former Secretary that in her employment contract she signed was a clause stating that her contract could be terminated at any time by the Board.

6.1. Administration Portfolio:

6.1.1. Contracts:

The following contracts have been signed:

- Secretary Treasurer
- Manager Custodian
- Snow Clearing
- Business Administration Consulting
- Garbage Collection/Disposal
- Water Valve Operator
- Grounds Care
- Maintenance

6.1.2. By-Law #2023-2024-21

Code of Conduct & Ethical Responsibilities Policy-Amendment

The motion to approve was moved by:

Mark Smith seconded by Peter Corbiere Motion Carried

6.2. Financial Portfolio: None

6.3. Garbage Collection/Disposal Portfolio: None

6.4 Fire Protection Portfolio:

6.4.1. Fire Chief's Report: Update provided to Board by Pete Corbiere. Bank Statements are past due for the Fire Chief. Fire Chief Stated that there are several ongoing issues:

- Side door to Fire Hall changed and keyed lock has arrived and to be installed Friday.
- Other issues concerning doors and is being worked on and needs approval before work commencing.
- Contractor will go through the list and summarize costs in the next few days and it will be brought before the Board.
- Peter Corbiere will meet with the Fire Chief; he has all statements and cheques and money that he's been asking for; they discussed insurance, policies, custodians to check the fire extinguishers and run through them again; discussed the yearly inspection coming up at the end of January 2024.
- Something was brought to GLSB by the Mattagami Fire Department but the Fire Chief/Fire Deputy are not present at today's meeting. The GLSB will meet with them regarding this matter and discuss inviting the Mattagami Fire Department to the meeting in the future to explain their issues.

6.5. Library Portfolio Update:

- Library received \$1338 for Library operating grant and it was deposited January 11, 2024.
- The Library is seeking a maintenance person to finish the work started last year.
- The Library put a memo in for another grant to get a shelf.

6.6. Recreation Portfolio: None

6.6.1. Manager Custodian Monthly Report:

- Various repairs have been completed to date; things are running smoothly.

6.7. Water/Sewer Portfolio: None

6.7.1. Testmark Reports:

(Reports from October 2023 to January 11, 2024 was provided to the Board via email on January 11, 2024.)

6.7.2. Water Break—October 3, 2023

- Invoicing from OCWA received: \$480.00
- Invoicing from IDC received: \$259.90
- Invoicing from Claude Secord received: \$50.00
- Invoicing from ESI received: \$18,459.82

Total Cost of Break: \$19,249.72

Invoice to Hydro One will be prepared and sent in the week of January 15, 2024.

6.7.3. Water Break—November 9, 2024

- Invoicing from ESI received--\$14,718.25
- Invoicing from IDC received--\$180.80
- Invoicing from OCWA—Not received

Total Cost of Break Repair less the cost of OCWA Invoicing:

\$14,899.05

6.7.4. Drinking Water Advisory—October 9, 2023

Report from OCWA:

Loss of pressure in the system caused a drinking water advisory on October 9, 2023. The Alarm to the OCWA technician did not go

through. OCWA technician arrived onsite following a call from the Board. On October 24, 2023, OIT Remi Boucher and an OCWA instrumentations technician investigated the power failure alarm that failed to call out when the plant lost power. It was discovered that not all parts of the alarm system were tied in properly in the transfer switch panel. The issue was repaired and tested. OCWA reports that should other power outages occur, the alarm will dispatch immediately.

GLSB will request written verification that it was completed via a Document from OCWA stating what was done and that the same incident will not reoccur. The GLSB advises the public to sign up for the texts for water advisory notifications.

6.7.5. Drinking Water Advisory—November 9, 2023

Report from OCWA:

Loss of pressure in the system caused by a drinking water advisory on November 9, 2023: The operator responding to the alarm/failure arrived on site at 1:35 p.m. to find that the high lift pumps had no power due to the breaker being tripped during a power outage. The operator immediately reset the breaker and the pumps started up and began sending water to the distribution system which was then flushed. After flushing was completed, the operator discovered a leak in the distribution system and arrangements were

made for the repairs to be completed on November 10, 2023. Sampling for the DWO was planned for after the watermain repair was completed in case of contamination during the work. The repair was completed while pressure and air gap were maintained and sampling was completed at the community center and fire hall on November 10, 2023 and again on November 11, 2023 (24-48 hours after). All samples came back clear of total coliforms and E.coli. The Health Unit lifted the DWO on November 12, 2023. OCWA and their electrician investigated and discovered that the tripped breaker was caused by an overload in the panel. Pumps and industrial heaters were not separate. The issue was repaired and tested. OCWA reports that should other power outages occur, this specific issue should not reoccur.

The GLSB will request written document from the OCWA to verify what was done and that it will not occur again.

6.8. Sewer capacity:

Lisa Fortin was in contact with Kresin engineering regarding Lagoon Sewage capacity. Mike Kresin sent GLSB a memo making himself Available for questions regarding Lagoon capacity.

Gogama Lagoon Capacity Project:

In late August 2023, the GLSB directed Kresin engineering corporation to proceed with an assessment of an environmental capacity for the


existing filtration sewage lagoon. A copy of the work plan was attached which was developed in consultation with the Ministry of Environment with requirements for seasonal sampling of ground water surfaces in the spring and late summer. The sampling will be scheduled for late May or early June 2024. Late summer sampling will occur in late August or September 2024. The data will assist in calculating the assimilative capacity of the environment surrounding

be compared and discussed prior to issuing a final report. The concern is that the lagoons are at population capacity and will possibly necessitate expansion.


7. Adjournment

The motion to adjourn the meeting was moved by Mark Smith and seconded by Peter Corbiere

Motion Carried



Secretary



Chairperson